**ACHIEVE** 🞟 SALFORD 🞟 TRAFFORD

**Personal Recovery Support Fund**

APPLICATION FORM

Please complete the application form below. Text must be typed and fit inside the allocated boxes. Please refer to the guidance notes.

Applicant Details

|  |  |
| --- | --- |
| Name of applicant  |  |
| Date of birth |  |
| Phone number |  | If we can’t reach you by phone we will contact your Keyworker |
| Email  |  |
| Address details |  |
| If you live in a flat, what floor do you live on: |  |
| Post code  |  |
| Which borough do you live in?  | Salford: |  | Trafford: |  |

About your ACHIEVE keyworker

(e.g. **Recovery Co-ordinator** or partnership worker)

|  |  |
| --- | --- |
| Name  |  |
| Role |  |
| Email address: |  |
| Work Tel: |  | Work mobile: |  |
| Organisatione.g. GMMH / Big Life / Intuitive Thinking / Early Break etc. |  |

**Information on wider sources of support**

Here’s some other sources for obtaining financial support and advice or access to free / low-cost items.

**Salford Assist** Support from Salford Council for one-off items for people in urgent need.

<https://www.salford.gov.uk/discretionarysupport>

**Trafford Assist** Support from Trafford Council for one-off items for people in urgent need.

<https://www.trafford.gov.uk/residents/benefits-and-council-tax/benefits/trafford-assist.aspx>

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**Freegle** groups offer the chance for people to give away and obtain free items including furniture and household items. You’ll need to join a group to see what is being offered.

If you don’t have transport to collect items, you could offer to pay for petrol.

**Salford** <https://www.ilovefreegle.org/explore/Salford_Freegle>

**Trafford** <https://www.ilovefreegle.org/explore/trafford_freegle>

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**Gumtree** is a sales site where you can search for items locally. Many items are offered for sale at very low cost. If you don’t have transport to collect items, you could offer to pay for petrol.

**Salford** <https://www.gumtree.com/for-sale/uk/salford>

**Trafford** <https://www.gumtree.com/for-sale/uk/trafford>

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**Wider support services**

Including food banks and clubs, benefits advice, household items etc.

<https://www.gmpovertyaction.org/maps/>

Salford Food Directory for food banks and clubs

<https://www.salfordcvs.co.uk/salford-food-directory>

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**Citizen’s Advice Bureau** Providing free, confidential and impartial advice to residents of Salford and Trafford. You may have money, benefit, housing or employment problems. You may be facing a crisis, or just considering your options

**Salford** <https://salfordcab.org.uk/> Tel: 0808 278 7802

**Trafford** <https://www.casort.org/ca-trafford> Tel: 0808 278 7803

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**Volunteering opportunities:**

**Salford** Tel: 0161 787 7795 for more information

<https://www.salfordcvs.co.uk/volunteer-opportunities>

**Trafford** Tel: 0330 123 9766 for more information

<https://www.thrivetrafford.org.uk/volunteering-trafford/volunteering-opportunities/>

About your request

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| **Funds are limited and only items deemed important to your recovery can be considered.****Please note** that due to high demand **only one large item** (e.g. Refurbished Laptop, Cooker or bed/mattress) will normally be considered.This might involve a request for support with: * A refurbished laptop to help you access recovery sessions, assist with job seeking etc.
* Household furniture / white goods - following resettlement or rehousing
* Clothing due to hardship, weight change or for a job interview
* Decorating materials to brighten up a new home
* Child care to enable you to access a course.
* Travel costs of attending a recovery convention
* Other activities (e.g. dog kennelling to whilst on detox programme)
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| **Please tell us what you want support for in priority order** i.e. put what you need most first **Please note that requests are normally restricted to one large item**  |
| **Item(s) requested** Please give as much detail as possible (e.g. size of sofa) | **Why do you need this item / these items?** |
|  |  |
| **Laptop’s Only:** | Will you need a dongle (with data) to access the internet? | Yes: |  | No: |  |
| **Cookers Only:** | If you’re in need of a cooker, is it? | Gas: |  | Electric: |  |
| Do you have an old cooker that needs removing? | Yes: |  | No: |  |

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| **How have you tried to fund this previously? Why do you need help now?** *(50 words minimum)* |
|  |
| **How will this award help your recovery?** *(50 words minimum)* |
|  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Do you…  | ☹☹ | ☹ | 😐 | ☺ | ☺☺ |
| **CONNECT** with friends, family & new people | 1 | 2 | 3 | 4 | 5 |
| **STAY ACTIVE** and take some exercise | 1 | 2 | 3 | 4 | 5 |
| **KEEP LEARNING** and try new things | 1 | 2 | 3 | 4 | 5 |
| **GIVE TO OTHERS** and enjoy your social life | 1 | 2 | 3 | 4 | 5 |
| **TAKE NOTICE** of your feelings and of others | 1 | 2 | 3 | 4 | 5 |

Declaration – Service User or Carer

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| * All the information above is true to the best of my knowledge.
* I consent to being contacted by Achieve BST staff and partners regarding progress of any award.
 |
| **Name** *(signature not required)*  |  | **Date** |  |

Decision will be made after the end of each month.

All applicants will be notified of the outcome of their bid within 6 weeks.

Supporting statement from ACHIEVE support worker

**Please complete all sections.**

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| Please give your view on how the application will assist the individual **achieve their recovery goals.** Please give full details of why you feel this client is in need of support. *(minimum of 100 words is expected)* |
|  |
| **Please confirm below** that any successful award will be referenced within the individual’s recovery plan. **PLEASE NOTE:** We will periodically contact keyworkers for updates on the difference these awards make to clients’ recovery. |
|  |
| **Has an application been made to Salford Assist or Trafford Assist for any or all of the items requested?** Yes or No |  |
| If Yes, what was the outcome? |
| **Please tick** to confirm that no other means of support are available to the service user have been identified to fund items in this application. 🗸 |  |
| **Name**  |  | **Date** |  |
| \* Applications must be emailed (in WORD format) from a work email account.**Please email completed applications to:** **grants@salfordcvs.co.uk****Address**: Salford CVS, The Old Town Hall, 5 Irwell Place, Eccles, M30 0FN **Tel:** 0161 787 7795**Please note:** Salford CVS may need to contact you to clarify details of the items requested. |

**OFFICE USE ONLY**

|  |  |  |  |
| --- | --- | --- | --- |
| Date receive by Salford CVS |  | Date of decision by Salford CVS |  |
| Application Approved? | Yes: |  | No: |  | Further info req. |  |
| Details |  |
| Applicant informed of outcome? |  |

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| Purchasing of funded items: |
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| Notes on Progress / Outcomes / Follow-up |
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