

Personal Recovery Support Fund

Briefing Note for ACHIEVE staff

The Personal Recovery Support Fund makes available small awards of up to £500 in value to support individuals being supported by ACHIEVE (across Bolton, Salford and Trafford) to reach their recovery goals.

The role of ACHIEVE staff

ACHIEVE staff play an important role in the delivery of this support fund:

- **Making service users aware** of the fund, particularly when you see clear need for financial support to achieve their recovery goals
- Providing service users **with electronic / paper copy** of the application form and guidance
- **Requesting further information** of service users if their application is not clear
- Complete the **'supporting statement** from ACHIEVE support worker' section
- **Submitting the completed application** to Salford CVS Follow-up with service users.
- Following up with services users 3-6 months after their award to **collect some feedback** on the outcome and impact of the support

The Support Fund

This fund is designed to **meet real need** of ACHIEVE service users. This may be to pay for decorating a flat, furnishing a new house (including white goods) a laptop to manage welfare claims / job applications etc.

It is most definitely **not** a '£500 personal shopping budget' for items they may happen to want (e.g. 52" widescreen TV).

Note on the 'Supporting Statement'

As front line staff making recommendations on these funds it is essential that your supporting statement includes the following:

- Your view on how the application will assist the individual achieve their recovery goals.
- Confirm that no other means of support have been identified to fund items in the bid.

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- Confirm that any successful award will be referenced within the individual's recovery plan

For general enquiries contact the Grants Team at Salford CVS by email at:

grants@salfordcvs.co.uk or tel: 0161 787 7795

Please submit completed Personal Recovery Support Fund applications via email to:

grants@salfordcvs.co.uk

Postal Address: Salford CVS, The Old Town Hall, 5 Irwell Place, Eccles, M30 0FN



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